



Title: Social Services Intern (Unpaid)

Education: Undergraduate Degree (in progress or completed)

Reports to: Victims of Crime Navigators

Location: Atlanta, GA

Description:

The Georgia Asylum & Immigration Network (GAIN), is a respected and award-winning nonprofit organization that provides free legal representation in immigration matters to asylum-seekers and immigrant victims of human trafficking, domestic violence, sexual assault, and other crimes. We are seeking a Social Services Intern that has a compassion for vulnerable clients and the ability to effectively work and communicate with clients of diverse backgrounds and experiences. ***Being Bilingual (English and Spanish) is required.***

The right intern candidate will have humility, empathy, flexibility, and a collaborative spirit.

Join the team to see the impact of your work and be a part of an organization that empowers immigrant victims of crime and persecution as they rebuild their lives. Responsibilities include:

Essential Job Functions:

- Phone intake screenings
- Data entry
- Program research
- Resource mapping
- Assist with administrative tasks and other duties as assigned

Time Commitment:

- 12 to 16 hours weekly

Additional Qualifications:

Candidates should have proficiency with Google Suite and video conferencing.

This is an ideal position for someone looking to gain insight into the provision of legal and social services to clients with significant barriers to accessing resources and ability to handle confidential or sensitive information. For more information about GAIN, please visit us at

<https://georgiaasylum.org>

How to Apply:

Due to COVID-19, this will be a remote internship. To apply for this position, please email cover letter and resume to Abby Nape at anape@georgiaasylum.org